



Triangle Logistics Management is committed to protecting your privacy both as a customer and online visitor to our websites. This Privacy policy applies across all products that Triangle Logistics Management own's, operates and all services provided by Triangle Logistics Management including our cloud-based software and any other apps or services we may offer (for example events or training), it tells you how we collect, manage, and disclose your personal information.

This information is used to maximise the services which Triangle Logistics Management provide to you. We respect the privacy and confidentiality of the information provided by you.

By using trianglelogistics.com.au website you are agreeing to policies described in this statement.

### **PURPOSE:**

A Privacy Policy is a legal agreement that explains what kinds of personal information we gather from website visitors, how we use this information, and how we keep it safe.

Triangle Logistics Management (TLM)'s Privacy Policy governs all personal information collected by and provided to us and must be adhered to by all persons who access, use, process, control or otherwise deal with personal information on our behalf. The objective of this Policy is to protect the privacy of individuals dealing with TLM (such as clients and prospective clients) and to explain how we collect, use, disclose and store Personal Information in accordance with the APPs.

Privacy helps TLM establish boundaries to limit who has access to our bodies, places, and things, as well as our communications and our information. The rules that protect privacy give us the ability to assert our rights in the face of significant power imbalances.

### **What is personal information?**

When used in this privacy policy, the term 'personal information' has the meaning given to it in Australia's Privacy Act 1988 (the Privacy Act). It is any information that can be used to personally identify you. This may include your name, address, telephone number, email address, and profession or occupation. If the information we collect personally identifies you, or you are reasonably identifiable from it, the information will be considered personal information.

### **COLLECTION OF YOUR PERSONAL INFORMATION**

#### *Information you provide to us directly:*

When using trianglelogistics.com.au we may ask you to provide personally identifiable information, such as your name, email, address, home or work number, payment information and collect anonymous demographic information, which is not unique to you, such as your Postcode code, age, gender, and religion. For example, we ask for your contact information when you sign up, respond to a job application or email offer, participate in community forums, join us on social media, take part in training and events, contact us with questions or request support. If you don't want to provide us with personal data, you don't have to, but it might mean you can't use some parts of our websites or services.



*Information we collect automatically:*

There is also information about your computer hardware and software that is automatically collected by trianglelogistics.com.au, such as your browser type, domain names, access times and referring web site addresses. This information is used by trianglelogistics.com.au to provide a quality of the service, and to provide general statistics regarding use of the trianglelogistics.com.au web site. Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data that information may be collected and used by others. Note: trianglelogistics.com.au does not read any of your private comments.

We encourage you to review the privacy statements of websites you choose to link to from trianglelogistics.com.au. Websites collect, use, and share your information. trianglelogistics.com.au is not responsible for the privacy statement of other websites only the trianglelogistics.com.au family of websites.

**USE AND SECURITY OF YOUR PERSONAL INFORMATION**

We collect and use your personal information to operate the trianglelogistics.com.au website. Triangle Logistics Management also uses your personally identifiable information to inform you of other products or services available. Triangle Logistics Management may also contact you via surveys to conduct research about your opinion of current services. Triangle Logistics Management does not sell, rent, or lease its' customer lists to third parties. In addition, Triangle Logistics Management may share data with trusted partners to provide services like postal mail, customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information sent to trianglelogistics.com.au, and they do not disclose sensitive personal information, such as race, religion, or political views. trianglelogistics.com.au keeps track of the websites and pages our customers visit within trianglelogistics.com.au. This data is used to deliver customized content and advertising within Triangle Logistics Management to customers interested in a particular subject area.

trianglelogistics.com.au websites will disclose your personal information, without notice, only if required to do so, necessary to:

- (a) conform to the edicts of the law or comply with legal process served on trianglelogistics.com.au,
- (b) (b) act under exigent circumstances to protect the personal safety of users of trianglelogistics.com.au.

Triangle Logistics use all reasonable means to protect and secure your personal information from unauthorized access and use of disclosure. trianglelogistics.com.au requires you provide your computer servers in a controlled, secure environment, protected from unauthorised access. We implement physical and electronic security systems, limiting who can access your personal information, including training our staff to keep your information safe and secure. We also have online and network security systems in place so that the information you provide us with is protected and secure.

**COOKIES**

The trianglelogistics.com.au website use "cookies" to help you personalize your online experience. A cookie is a small text file containing a string of characters that is a small file paced in your web browser that collects information about your web



browsing behaviour. Cookies don't access information stored on your computer or personal data. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned by the Domain that issues the cookie to you.

You can accept or decline cookies. Most web browsers automatically accept cookies, but you can decline all cookies at any time by modifying your browser settings if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the [trianglelogistics.com.au](http://trianglelogistics.com.au) website.

## **YOUR RIGHTS**

Under the Privacy Act and subject to its' terms, you are entitled to:

Access your personal information and seek correction of your personal information.

If you wish to exercise any of the above rights or if you have any questions about this privacy policy, any concerns or a complaint regarding the treatment of you privacy, or a possible breach of your privacy, please contact us at [info@trianglelogistics.com.au](mailto:info@trianglelogistics.com.au) .

If you do make a complaint or allege a breach, Triangle Logistics Management will investigate your complaint and use reasonable endeavours to respond to you in writing within 30 days.

## **CHANGES TO OUR PRIVACY POLICY**

We will occasionally update this privacy policy to reflect company and customer feedback and will review this privacy policy to be informed of how Triangle Logistics Management is protecting your information. We will post an updated version of the policy on our website [trianglelogistics.com.au](http://trianglelogistics.com.au).

If you do not agree with Triangle Logistics Management's privacy policy do not access or use Triangle Logistics Management services or interact with any other aspect of the business.